

Visit Procedures - NJSP

Rules and regulations for visiting an offender are as follows:

1. The offender is responsible for submitting a list containing names and addresses of potential visitors.
2. If you wish to be included on an offender's visit list, you must contact the offender in writing. You must wait until the offender notifies you that you have been approved to visit him/her.
3. The following persons may be approved to visit an offender:
 - relatives (parents, legal guardian, spouse, child, sibling, grandparent, cousin, aunt and uncle);
 - close friends;
 - clergy; and
 - persons who may have a constructive influence.
 - children under the age of 18 are not permitted to visit unless accompanied by an adult family member of the child defined as a "relative."
4. Attorney visits require at least 24-hour advance notice to ensure the availability of space, staff, and the offender.
5. Visiting and registration times for this facility are (no holiday visits):

GENERAL POPULATION		
	REGISTRATION	VISITS
Saturday	7:30 - 8:45 AM	9:00 - 10:30 AM
	11:00 AM - 12:15 PM	12:30 - 2:00 PM
Sunday	7:30 - 8:45 AM	9:00 - 10:30 AM
	11:00 AM - 12:15 PM	12:30 - 2:00 PM
MANAGEMENT CONTROL UNIT		
	REGISTRATION	VISITS
Friday	5:00 - 5:30 PM	5:30 - 7:00 PM
ADMINISTRATIVE SEGREGATION (WINDOW VISITS ONLY)		
	REGISTRATION	VISITS
Wednesday, Friday, Saturday	6:30 - 8:00 PM	7:00 - 9:00 PM

6. Visitors must present photo identification. Acceptable forms of photo identification include:
 - a current photo driver's license;
 - a current photo Welfare/Medicaid card;
 - a current photo school/college ID;
 - an employment photo ID;
 - a current federal, state or local government photo ID;
 - a current passport; or
 - a Joint Connection photo ID.

Social Security Cards and/or birth certificates MAY NOT be used for identification.

Visit Procedures - NJSP (continued)

7. Space permitting, the maximum number of permissible visitors for an offender of this facility is four adults and unlimited children.
8. Visitors may only bring a money order or certified check to the facility for deposit in an offender's account. **Cash and other gifts will not be accepted.**
9. In accordance with NJAC 10A:18-6.14, all visitors, their belongings, and their vehicles are subject to searches while on the premises.
10. Further visit information is posted at the facility. Complete policies and procedures may be obtained through an Open Public Records Request. On-line request may be submitted through the following web link:

<http://www.state.nj.us/corrections/opra/html/opramain.html>